



ESWATINI DAIRY BOARD

(Established in terms of the Dairy Act-No.28 of 1968)

TEL: (+268) 2505-8262 • FAX: (+268) 2505-8260

3rd Floor, Enguleni House, 287 Mahleka Street
P.O.BOX 2975, Manzini M200, Eswatini

Application for Import/ Export/ Transit of Dairy Products as listed in the Legal Notice No.27 of 2011

For Office Use Only

File Reference Number		
Date Received		
Received by		
Quota Code		
Receipt Number		

NB: This Application Form should be accompanied by an Application Fee of E50.00

Details of the Applicant

Is the applicant an individual or a Company?

- Individual: Complete Parts A, C and D Company: Complete Parts B, C and D
- Importation Exportation Transiting

Part A: Individual

Name in Full																							
Physical Address																							
Business Address																							
EDB Licence Number																							
PIN													SRA TIN										
Contact Details				Tel									E-mail										
				Fax											Mobile								

Part B: Company

Attach written evidence of Company Registration and Trading Licence.

- Registered Company
- Other (please specify) _____

SRA TIN																								
Company Name (in full)																								
Trading As (where applicable)																								
EDB Licence Number																								
Physical Address																								
Postal Address																								
Contact Details		Tel											E-mail											
		Fax											Mobile											

Authorised Contact Person

Names in Full																								
PIN																								
Contact Details		Tel											E-mail											
		Fax											Mobile											

Part C: Information on Controlled Substance(s) / Product(s) to be imported/ on transit/ exported

(Please attach a separate schedule where more space is required)

	Trade Name of Substance(s)	Brand Name	HS Code	Origin	Quantity (Number Only)	Measure (Kg/l)	Value (SZL)
1.		MANDATORY		MANDATORY			
2.							
3.							
4.							
5.							
6.							
7.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
16.							
17.							
18.							
19.							

Please Provide Details of Declaring Agent

Declaring Agent 1

SRA TIN																			
Company Name (in full)																			
Trading As (where applicable)																			
EDB Licence Number																			
Physical Address																			
Postal Address																			
Contact Details	Tel									E-mail									
	Fax									Mobile									

Declaring Agent 2

SRA TIN																			
Company Name (in full)																			
Trading As (where applicable)																			
EDB Licence Number																			
Physical Address																			
Postal Address																			
Contact Details	Tel									E-mail									
	Fax									Mobile									

Declaring Agent 3

SRA TIN																			
Company Name (in full)																			
Trading As (where applicable)																			
EDB Licence Number																			
Physical Address																			
Postal Address																			
Contact Details	Tel									E-mail									
	Fax									Mobile									

Field Name	Type-Default	Type-To Be	Field to be amended
Quota code	Mandatory	Mandatory	
Administration code	Optional	Mandatory	
Office code	Optional	Optional	
Quota type code	Optional	Optional	
Company	Mandatory	Mandatory	
Valid from	Mandatory	Mandatory	
Valid to	Optional	Mandatory	xxxxxxx
Commodity code ² (Chapter; heading, HSCod, HSCo8, 11 digit)	Mandatory	Mandatory	xxxxxxx
Entity origin	Prohibited	Prohibited	
Country of origin	Mandatory	Mandatory	
Duty/Tax code	Optional	Optional	
Duty/Tax rate/levy			
Network weight(kilos)	Mandatory depending on commodity code	Mandatory depending on commodity code	xxxxxxx ³
Quantity	Mandatory depending on commodity code	Mandatory depending on commodity code	xxxxxxx ⁴
UOM code	Mandatory depending on commodity code	Mandatory depending on commodity code	
Value	Mandatory	Mandatory	xxxxxxx
Currency code	Mandatory	Mandatory	xxxxxxx
Manufacture	Mandatory	Mandatory	
Invoice Number	Mandatory	Mandatory	
Export Number	Mandatory	Mandatory	
Unit Price Range	Mandatory	Mandatory	
Batch Number	Mandatory	Mandatory	

1 End date to be Optional if we leave room for extending the Expiry Date. Otherwise it can be fixed to any date of each year leaving only Quantity and Value to be updated during the calendar year.

2 Field already enabled for capturing of Chapter, Heading, HSCod (6 digits), HSCo8, HSCo11 digit.

3 This is by default as per UOM/Stats Val of an HS Code; no changes may be necessary.

4 This is by default as per UOM/Stats Val of an HS Code; no changes may be necessary.

5 Has to be Mandatory as this has impact on the Levies collected by OGAs such as EDB and NAMBoard

6 has to be Mandatory but in SZL to complement value.